

2022 Annual Concrete Placement Work Order Construction Contract, Package V

Eric Keller P.E.

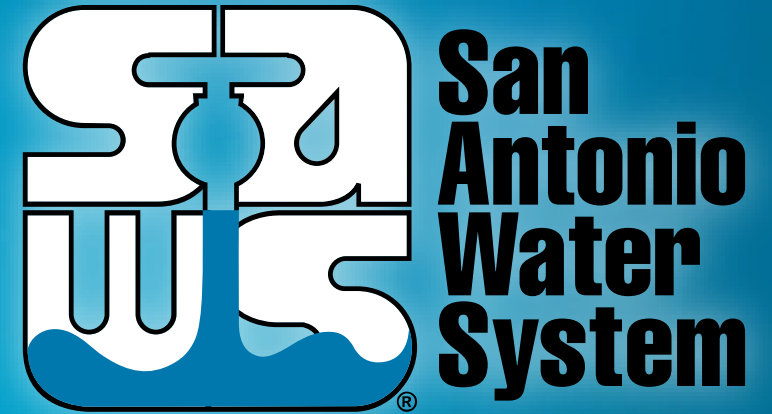
Project Engineer, Sewer & Water Pipeline

Florinda Gonzales

Contract Administrator – Contract Administration

Marisol V. Robles

SMWVB Program Manager



Non-Mandatory WebEx Pre-Bid Meeting

August 4, 2022

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Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.

Agenda

- General Information
- SMWB Requirements
- Contract Solicitation Website
- Vendor Registration
- IFB Schedule
- Bid Packet Preparation
- Contract Requirements
- Project Overview
- Statement of Bidder's Experience
- Supplemental Conditions
- Special Conditions
- Key Reminders

General Information

- Non-mandatory pre-bid meeting
- Attendees should sign-in via chat on WebEx
- Presentation has been posted on SAWS website
- Construction services being procured through low bid.
- Key project information:
 - Construction Estimate: \$650,000.00
 - Construction Duration: 365 calendar days

Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	20%

The aspirational SMWB goal is 20% of your total bid price.

Minimum Qualifications for SMWB recognition:

- **Certification from the South Central Texas Regional Certification Agency**
 - Businesses must be SBE-Certified (including MBEs and WBEs)
 - Texas Historically Underutilized Business “HUB” also recognized
- **Local office or local equipment yard**
 - Atascosa, Bandera, Bexar, Comal, Frio, Guadalupe, Kendall, Kerr, McMullen, Medina, Uvalde and Wilson

Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 20% SMWB goal mandatory?**
A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.
- **Q: What if I am having trouble finding SMWB subcontractors?**
A: Outreach lists from the South Central Texas Regional Certification Agency are now Excel-exportable at www.sctrca.sctrca.org. If you are having trouble with the downloads, please email the SMWB Program Manager.
- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**
A: If your firm is SMWB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.
- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**
A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.
- **Q: What if I have questions about the GFEP?**
A: Please contact the SMWB Program Manager at 210-233-3420, or at Marisol.Robles@saws.org. GFEP questions can be asked at any time before the submittal is due.

Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

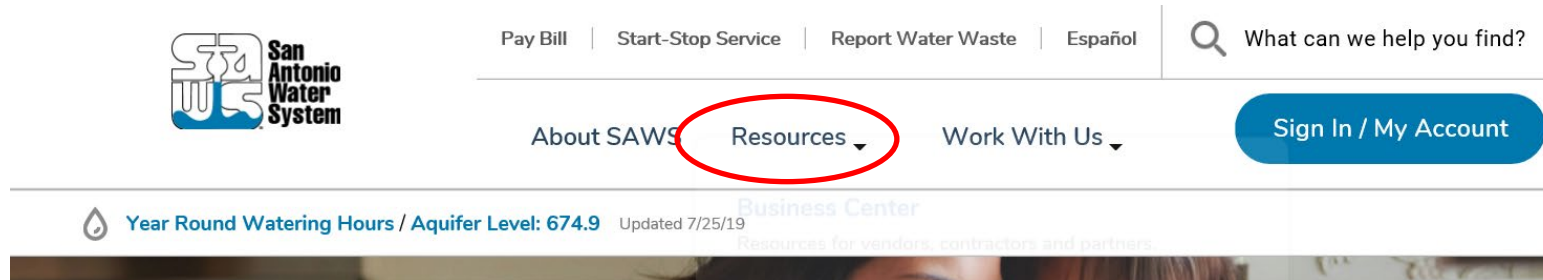
- 1. Subcontractor & Supplier Payment Tracking
- 2. Subcontractor and Supplier Additions or Substitutions
- 3. Must be Current and Accurate before Retainage is released

<https://saws.smwbe.com>

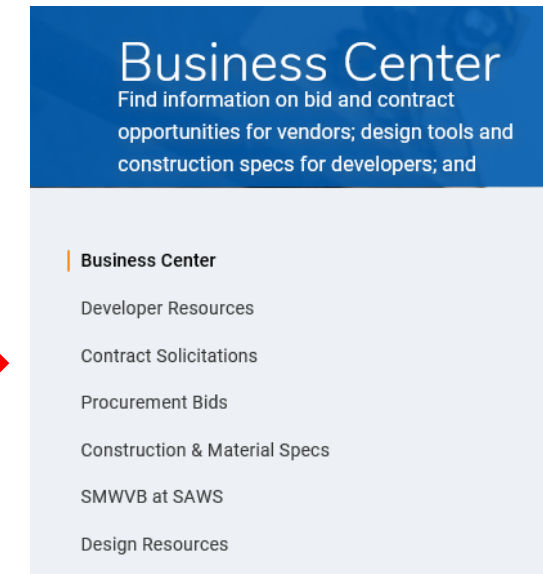


Contract Solicitations Website

- To locate the Contract Solicitations website choose Resources



- At the drop down menu choose Contract Solicitations.



Vendor Registration & Notification (VRN)

Reasons to Register in the VRN

- Receive bid notices directly in your email “Inbox”.
- Download bid documents.
- Subscribe to specific bids.
- Receive addendum notifications.



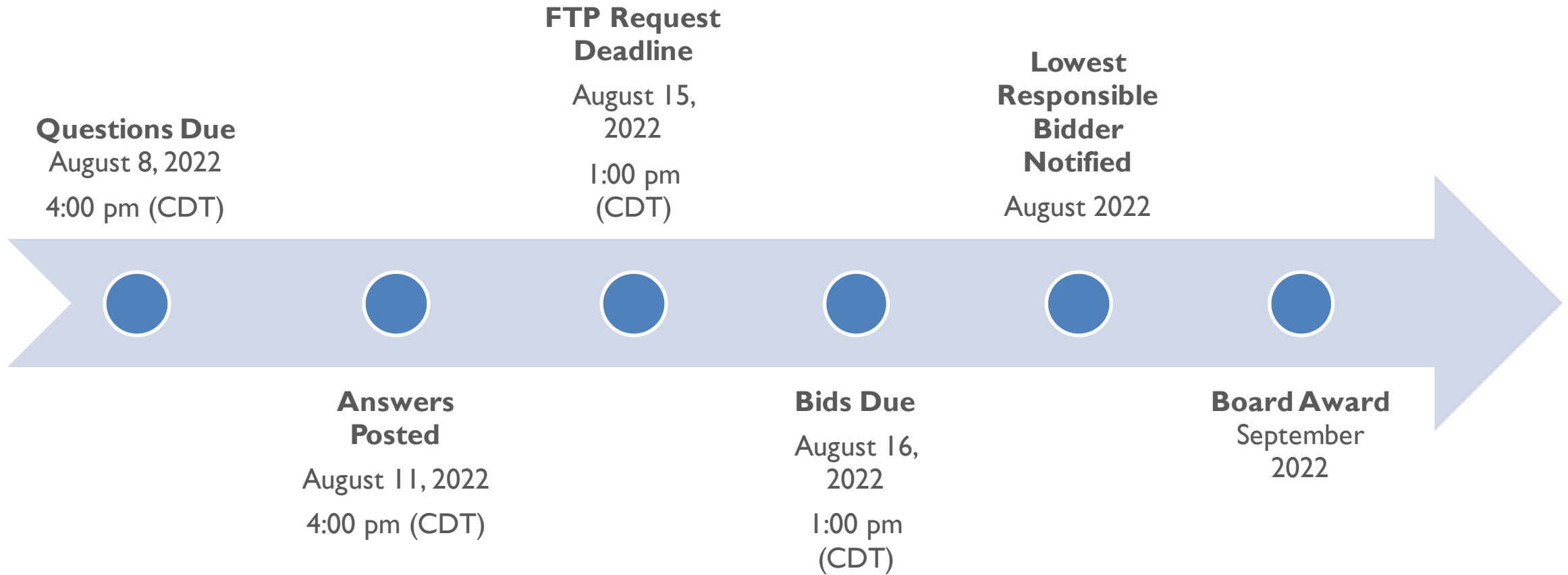
Notify Me

Receive updates sent straight to your inbox.

Subscribe

https://apps.saws.org/Business_Center/Contractsol/

Solicitation Schedule



Bid Packet Preparation

- Utilize the Bid Packet Checklist within the specifications
 - Only limited items are required with the initial bid packet
- Double check all mathematical calculations to include verifying all extensions and subtotals
- Addendums are acknowledged on the Bid Proposal.
- Apparent low bidder must submit additional information within 24 hours of the bid opening to include:
 - Conflict of Interest Questionnaire, Proof of Insurability (Letter from Insurer or Sample Certificate of Insurance), Company Information Packet, Statement Regarding Ability to Complete the Project, W-9

Contract Requirements

Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Payroll records are subject to review
- Contractors to utilize LCP Tracker
- Certified payroll to be submitted on weekly basis or document work that no payroll was performed
- The Prime Contractors are responsible for sub-contractor payroll also
- Late payrolls may delay contractor payments during the project, and release of retainage at the end of the project from SAWS
- Wage decisions are included within the specifications
- Site visits are random and unannounced
- Interviews will be conducted and will be private & confidential
- All apprenticeship programs will need to be approved by Department of Labor prior to starting

Contract Requirements

- Insurance requirements for this project are found in Section 5.7 of the GCs
 - Include General Liability for Construction
 - Maintain insurance coverage during the construction of this Project
- Insurance must be compliant for this project and any other SAWWS contracts prior to executing the contract
- SAWWS will ask for insurance prior to Board award to expedite execution of the contract
 - Any deficiencies must be corrected prior to Board award

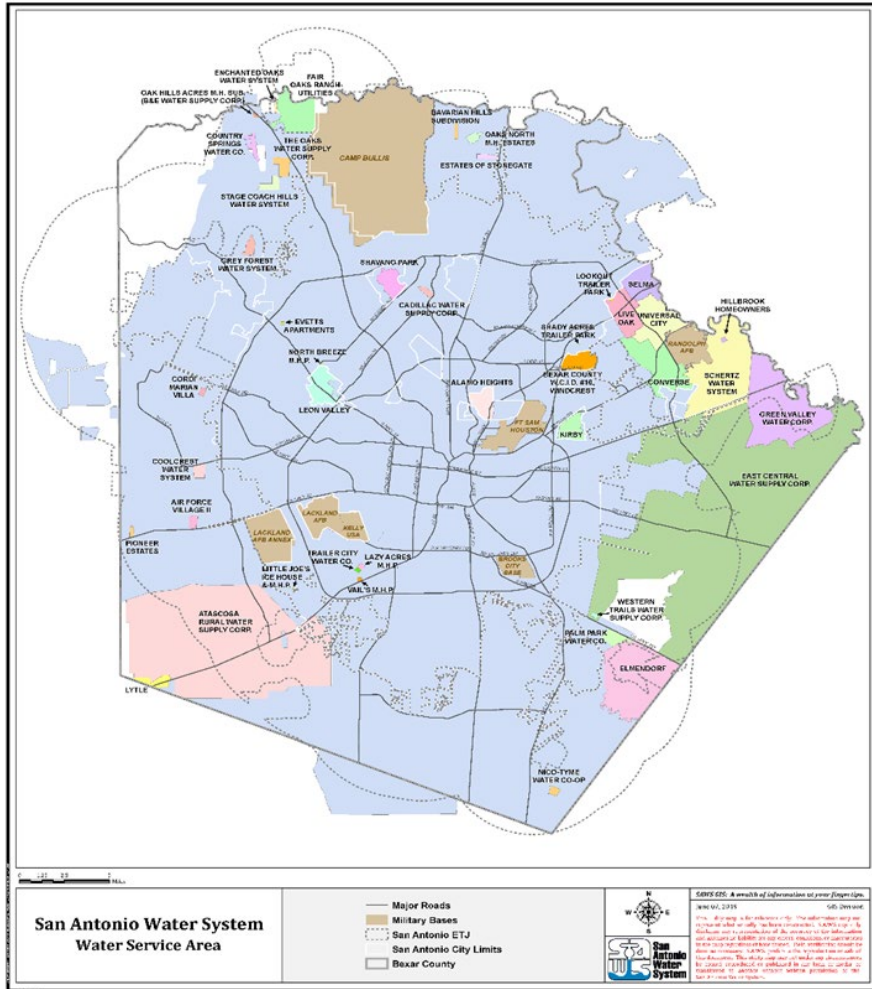
Contract Requirements

- The Contractor shall perform the Work with its own organization on at least 40% of the total original contract price to be confirmed by the Bidder on page I of the Good Faith Effort Plan.
- The Contractor is required to provide sufficient equipment and crews to begin work efforts on up to five (5) work orders per day, including emergency work orders. (Supplemental Conditions 2.7)
- All work orders requiring shall be completed within 14 calendar days after the work order is issued unless specified otherwise in writing by the authorized SAWS. (Supplemental Conditions 2.7)
- Liquidated Damages are \$250.00 per day.

Project Overview

- SAWS is soliciting proposals for the purpose of retaining a Contractor to furnish all labor, materials, equipment, and supervision for the construction of concrete curbs, gutters, sidewalks, driveways, retaining walls, wheelchair ramps, steps, rip rap, bus pads, and other concrete associated work throughout the SAWS service area on an annual work order contract basis.
- SAWS does not guarantee the total contract dollar amount of work will be assigned to the Contractor. The contract amount is based on estimated historical quantities for past annual contracts (typically 200+ WOs).
- Bid Proposal also includes items such as removal / replacement of pavement (HMAC), topsoil, sodding, valve box adjustments, curb painting, and related traffic control.
- Bid Proposal consists of a total forty (40) Line Items.

Project Location Map



Work will be located related to SAWS infrastructure throughout the SAWS' Service Area.

Project Overview

Statement of Bidder's Experience

- Complete Statement of Bidders Experience Form and submit with bid.
- Verify point of contact is accessible and phone number is valid.
- 3 project experiences of very similar work scope, and from work order type contracts
- Reference projects completed between 2017 and 2022.
- Each reference project has a different work scope requirement.

Project Overview

Supplemental Conditions (*p. 126, SS-1 through SS-6*)

- Article III - Record Drawings (red line drawings required to be submitted with invoicing for payment for each WO).
- Article IV - Contractor required to perform minimum 40% of the contract work, based on total contract price, and defined utilizing only:
 - Workers employed and paid directly by the Contractor or a wholly owned subsidiary of the contractor.
 - Equipment owned by the contractor or subsidiary.
 - Rented or leased equipment operated by the Contractor's, or its wholly owned subsidiaries, employees.
 - “Value of the Work self-performed” includes all Materials incorporated where material is performed by Contractor's own organization.

Project Overview

Supplemental Conditions (*continued*)

- Article V
 - SAWS obtains all street cut and ROW permits.
 - Contractor responsible to comply with all permit requirements.
 - SAWS will pay only for the 1st permit of each WO.
 - Contractor to notify SAWS within four (4) calendar days of permit expiration date if renewal is needed.
 - Contractor to reimburse SAWS for any expired permit that requires renewal, and for any permit fines or fees.
 - Project signs shall comply with COSA ordinance (inclusive to project), and Barricades will identify Contractor.

Project Overview

Supplemental Conditions (*continued*)

- Article V (continued)
 - Required Work Site Photographs
- Article VII – Contract Payments
 - Scratch sheet line items and quantities shall be input into SAWS CPMS with all documentation for invoicing and required photos.
- Article VIII – Liquidated Damages
 - \$250 per work order per day over window for completion.

Project Overview

Special Conditions (*p. 130, SC-1 through 13*)

- SC -2.3 Work Orders
 - All WOs and/or projects to be issued are unspecified at time of bid.
 - Intent to group on average 5 WO's before issuing work.
 - WOs may also be issued individually.
 - Payment on a WO basis.
 - Constant availability by Contractor for communication with SAWS.
 - Minimum of (3) three photos (prior, during, after project completion), submitted with invoicing for payment.
 - Contractor reimbursed for occasional SAWS-required material testing plus 10% mark-up.

Project Overview

Special Conditions (continued)

- SC -2.4 Payment
 - WOs may occasionally be issued for “Special Projects”.
 - “Special Projects” will include designs specific to the WO.
 - “Special Project” WOs will be paid from Bid items – Spec Item No.s: 104 Excavation, 200.6 Flexible Base, 300.1 Concrete Class “A”, and 301 Reinforcing Steel (no epoxy).
 - Bid items associated with curbs, sidewalks, driveways, retaining walls, steps, rip rap, and bus pads, are NOT “Special Projects”, as notated on the Bid Proposal.
 - Non-Emergency, or Emergency Mobilization Bid Items for each WO.

Project Overview

Special Conditions (continued)

- SC – 2.5 Submittals
 - Safety Health Program Plan, concrete mix designs, and various material submittals listed. Target completing submittals review process within 2 weeks of NTP.
 - ALL submittals must be submitted, reviewed, and approved before any WO issued.
- SC – 2.7 Performance Time
 - ALL Work Orders - fourteen (14) calendar days
 - Peak periods: work force capacity for up to five (5) WO's per Day.
 - Each WO to commence within 48 hours of assignment.
- SC – 2.9 Emergency Work Orders
 - Mobilize & commence work within 24 hours of SAWWS verbal notification.

Key Reminders

- All questions should be sent in writing to Florinda Gonzales, Contract Administrator by email Florinda.gonzales@saws.org.
- Please identify the project by its associated solicitation number and project name: CO-00585 2022 Annual Concrete Placement Work Order Construction Contract, Package V
- Please be advised that Bidders are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders.

Bid Opening Procedures

- To protect the health of the public, SAWWS has implemented procedures for the submission of bids.
 - Bids will be received either Electronically or through Sealed bids.
 - Electronic bids will be received via the secure SAWWS FTP site.
- Sealed bids will be received by Contract Administration, 2800 U.S. Hwy 281 North, Tower II, Customer Center Building, via a black drop box located on the left wall when walking through the first set of double glass doors of the main Tower II entry on the north side of the building.
- If bids will be delivered in person, Bidders should allow sufficient travel time.
- Late bids will not be accepted, and will not be opened (and returned).

Contact Information

<u>Contact Name</u>	<u>Title</u>	<u>Telephone Number</u>	<u>Email address</u>
Florinda Gonzales	Contract Administrator	210-233-3914	Florinda.Gonzales@saws.org
Marisol V. Robles	SMWVB Program Manager	210-233-3420	Marisol.Robles@saws.org

QUESTIONS



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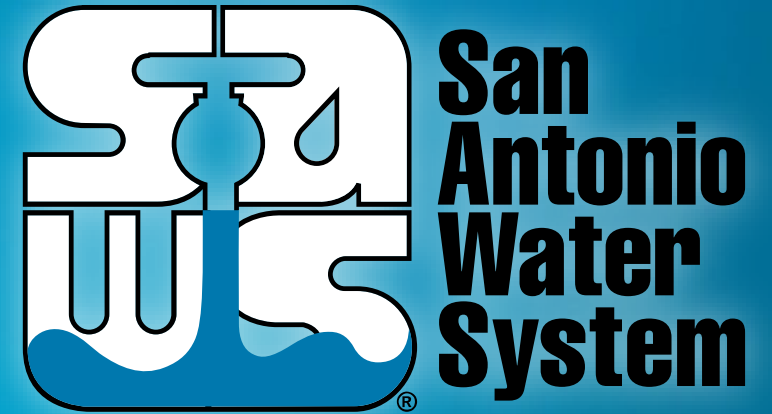
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